

**STATE LIBRARY OF LOUISIANA  
BOARD OF COMMISSIONERS MEETING**

**November 9, 2018**

**Baton Rouge, La**

**6 pm**

**CALL TO ORDER**

The State Library Board of Commissioners meeting was called to order by Chair, Georgia Brown. Additional members in attendance included Evelyn Valore, Louis Covington, Argiro Morgan, David Johnson, Gail Waters and James Lee. Rebecca Hamilton was present as Executive Secretary.

**APPROVAL OF AGENDA**

Georgia Brown called for a motion to approve and adopt the agenda as presented. Motion was offered by David Johnson and seconded by James Lee and unanimously carried.

**MINUTES**

On a motion offered by Lee and seconded by Covington, the minutes were approved.

**QUARTERLY REPORT OF THE SECRETARY**

Chair Brown, acknowledged the new board member Gail Waters and welcomed her to the Board. Waters indicated she was excited about her appointment and looked forward to the Book Festival and upcoming meetings.

Hamilton directed members to the departmental quarterly reports which highlighted key events and initiatives of each department. As in previous quarters, Hamilton reported that usage of the State Library in virtually every department is steadily increasing. With the usage up and our staffing and funding down it remains a challenge to meet the needs of the public libraries and all of our stakeholders. Hamilton reported that Diane Brown, Deputy State Librarian will retire in December. She did not want a big fuss so the department heads will throw her a small get together at the end of her last department heads meeting.

Hamilton went through the quarterly reports of the departments pointing out highlights and answered questions from the members about the various departments.

Hamilton advised the board that they had to complete the Ethics Training prior to the end of December 31<sup>st</sup> and that Associate State Librarian Meg Placke would make herself available to the members for technical support should they need it.

**OLD BUSINESS**

A discussion was held on the upcoming Louisiana Book Festival the next day and some of the notable authors who would be in attendance. A lively discussion was held surrounding the appearance of Donna Brasille, Justine Bateman, J. D Wilkes and many more.

Hamilton also revived the discussion about the importance of meeting quarterly and on time to ensure that meetings stay on track for the year. She explained that when a meeting is set and the agenda is posted online at the Boards and Commissions website at the Division of Administration, it looks bad to have to take it down, change the date and repost a new agenda. It is important for all members to make every effort to make meetings that they commit to, whenever possible, to ensure the meetings stay on track but also as a courtesy to those board members traveling a long way to make our meetings.

### **NEW BUSINESS**

The next meeting will be Thursday January 31 at the State Library at 10 am

### **ADJOURNMENT**

Brown made motion to adjourn and Covington approved. There was no further business to discuss and the meeting adjourned at 6:52 p.m.

Respectfully Submitted,

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Rebecca Hamilton, Secretary  
State Library Board of Commissioners

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Georgia Brown, Chair  
State Library Board of Commissioners